



# TOWN OF CLAYTON

Planning Department  
111 E. Second Street, Clayton, NC 27520  
P.O. Box 879, Clayton, NC 27528  
Phone: 919-553-5002  
Fax: 919-553-1720

## ADMINISTRATIVE APPEAL

*Pursuant to Article 7, Section 155.717 of the Unified Development Code, an appeal by any person aggrieved by a final order, interpretation or decision of the Planning Director or other administrator of Chapter 155 may be taken to the Board of Adjustment. Administrative appeals must be filed with the Clerk within 30 days of receipt of decision.*

*The Administrative Appeal application fee is \$350.00. All fees are due when the application is submitted.*

### PROJECT INFORMATION:

Name of Project: \_\_\_\_\_ Acreage of Property: \_\_\_\_\_  
Parcel ID Number: \_\_\_\_\_ Tax ID: \_\_\_\_\_  
Address: \_\_\_\_\_  
Location: \_\_\_\_\_  
\_\_\_\_\_

### APPLICANT INFORMATION:

Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Fax: \_\_\_\_\_  
Email Address: \_\_\_\_\_

### TO THE TOWN OF CLAYTON BOARD OF ADJUSTMENT

I \_\_\_\_\_ (name of applicant) hereby appeal to the Board of Adjustment the following order, requirement, interpretation, or decision:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### FOR OFFICE USE ONLY

File Number: \_\_\_\_\_ Date Received: \_\_\_\_\_ Amount Paid: \_\_\_\_\_

